



30 October 2020

**Ms Abigail Chiora**

**DIVERSITY TECHNOLOGY TRAINING INSTITUTE**

5 Woolf & Voortrekker street  
3rd Floor, office 202  
Kempton Square Mall  
Kempton Park  
1619

**Accreditation No: TETA16-762**

Dear Abigail Chiora

**PROVIDER EXTENSION OF SCOPE - DIVERSITY TECHNOLOGY TRAINING INSTITUTE**

This serves as confirmation that TETA has approved the extension of scope application of DIVERSITY TECHNOLOGY TRAINING INSTITUTE for the unit standards and/or qualifications as per the attached statement of accreditation. The period of accreditation is valid from 12 April 2019 to 30 June 2022.

TETA will continue to monitor the standard of your training through regular audits of the implementation of your Quality Management System. You will be contacted in this regard.

The extension of your scope of coverage is subject to conditions of your accreditation.

**Yours Sincerely**

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**Ms Sandy Ndlvou**  
**ETQA Manager**



### PROVIDER STATEMENT OF ACCREDITATION FOR QUALIFICATIONS

**Name:** DIVERSITY TECHNOLOGY TRAINING INSTITUTE

**Reference:**

Provider accreditation No.
TETA16-762

Qualification ID	Qualification Title	NQF Level	Credits
57831	National Certificate: Freight Handling	Level 3	128
50285	National Certificate: Professional Driving	Level 3	122
64829	National Certificate: Lifting Machine Operations	Level 3	122
61489	National Certificate: Transport Operations	Level 5	138
49398	National Certificate: Incident Management	Level 5	145

Ms Sandy Ndlovu  
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Qualification ID	Qualification Title	NQF Level	Credits
74149	National Certificate: Supply Chain Management	Level 5	150
59365	National Certificate: Freight Forwarding and Customs Compliance	Level 3	130
59326	National Certificate: International Trade	Level 2	131

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
116231	Operate a cab controlled overhead crane	Level 2	8
116254	Operate a mobile crane	Level 2	20
8016	Maintaining occupational health, safety and general housekeeping	Level 3	8
116255	Operate a tower crane	Level 2	20
12484	Perform basic fire fighting	Level 2	4

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
123253	Operate a rigid heavy vehicle	Level 4	15
123257	Operate a rigid light vehicle	Level 2	10
242974	Operate counter-balanced lift truck	Level 3	7
110009	Manage administration records	Level 4	4
13915	Demonstrate knowledge and understanding of HIV/AIDS in a workplace, and its effects on a business sub-sector, own organisation and a specific workplace	Level 3	4

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
242875	Describe basic freight logistic principles	Level 3	6
7996	Operating computer systems	Level 3	8
7997	Managing self-development	Level 4	12
8000	Apply basic business principles	Level 3	9
8021	Taking basic care of freight handling machinery	Level 3	2

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
8035	Processing and controlling documentation	Level 4	4
8037	Ensuring customer satisfaction and competitive practice	Level 3	2
113843	Obtain and communicate road transport operational information	Level 3	10
117668	Demonstrate an understanding of the basics of local and international trade	Level 4	15
242973	Understand, interpret and apply ship stowage plan	Level 4	12

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
242983	Arrange the distribution of small to medium sized consignments door-to-door	Level 3	6
242984	Implement administrative and financial procedures for handling freight	Level 3	10
8020	Controlling hazardous/dangerous and dangerous goods	Level 4	4
8036	Packing, handling and securing freight	Level 4	8
119457	Interpret and use information from texts	Level 3	5

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
119465	Write/present/sign texts for a range of communicative contexts	Level 3	5
119467	Use language and communication in occupational learning programmes	Level 3	5
119472	Accommodate audience and context needs in oral/signed communication	Level 3	5
7456	Use mathematics to investigate and monitor the financial aspects of personal, business and national issues	Level 3	5
9010	Demonstrate an understanding of the use of different number bases and measurement units and an awareness of error in the context of relevant calculations	Level 3	2

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
9012	Investigate life and work related problems using data and probabilities	Level 3	5
9013	Describe, apply, analyse and calculate shape and motion in 2-and 3-dimensional space in different contexts	Level 3	4
114941	Apply knowledge of HIV/AIDS to a specific business sector and a workplace	Level 3	4
123258	Foster and maintain customer relations	Level 3	10
123261	Plan road transport service delivery	Level 3	8

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
10748	Use of a handgun	Level 4	10
10750	Use of a rifle	Level 4	10
10756	Use of a hand machine carbine	Level 4	10
10976	Convey livestock	Level 3	8
113852	Apply occupational health, safety and environmental principles	Level 3	10

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
114738	Perform financial planning and control functions for a small business	Level 4	6
116253	Operate a truck mounted loader crane	Level 2	20
119750	Inspect and lubricate an automotive system	Level 2	8
115093	Control workplace hazardous substances	Level 3	4
116533	Demonstrate basic knowledge and understanding of emergency preparedness and response	Level 2	2

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
116534	Carry out basic first aid treatment in the workplace	Level 3	2
259619	Conduct workplace Occupational Health and Safety (OHS) inspections	Level 2	3
260778	Demonstrate knowledge of the regulatory framework for lifting machines	Level 3	8
260779	Describe different categories of lifting machines	Level 3	8
260837	Move and store a hazardous load	Level 3	8

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
8015	Executing general office administration	Level 2	4
115900	Demonstrate knowledge of skills required in the crane industry	Level 2	5
115903	Demonstrate knowledge of the requirements for mobile crane delivery	Level 2	8
116075	Operate a sideboom	Level 2	8
116235	Operate a pendant controlled overhead crane	Level 2	5

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
116583	Perform tandem lifting	Level 4	12
8039	Operating cranes	Level 3	10
119466	Interpret a variety of literary texts	Level 3	5
243838	Use and apply matrices and graphs to organise information and solve problems	Level 3	2
123259	Convey dangerous goods by road	Level 3	4

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
242972	Operate advanced defined purpose lift trucks	Level 3	7
260781	Operate a telescopic boom handler	Level 3	10
242982	Operate heavy crane	Level 3	14
260761	Operate a reach stacker	Level 3	10
377201	Apply advanced driving skills: defensive driving	Level 5	6

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
377220	Apply advanced driving skills: offensive driving	Level 5	3
242981	Operate defined purpose lift trucks	Level 2	4
243272	Operate a Mobile Elevating Work Platform (MEWP)	Level 2	10
253638	Sling and communicate during crane operations	Level 2	4
12481	Sling loads	Level 2	4

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
243665	Meet the requirements in order to obtain a provisional licence	Level 2	15
243666	Meet the requirements of being a safe driver to obtain a valid driving licence for a motor vehicle	Level 2	22
116986	Sling complex loads and communicate during crane operations	Level 3	12
242976	Operate overhead/gantry cranes	Level 2	5
242978	Operate truck-mounted cranes	Level 3	8

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
120496	Provide risk-based primary emergency care/first aid in the workplace	Level 2	5
119567	Perform basic life support and first aid procedures	Level 1	5
376480	Provide first aid as an advanced first responder	Level 3	8
255794	Demonstrate an understanding of the economics of transport	Level 5	10
255795	Provide a supply chain visibility service to customers	Level 5	6

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
255796	Tender for business in the transport sector	Level 5	4
255797	Determine, monitor and control transport operating costs	Level 5	10
255798	Maintain compliance with transport legislation	Level 5	6
255799	Provide design input to transport infrastructure	Level 5	8
255800	Implement risk mitigation and contingency plans in response to transport related incidents	Level 5	8

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
255801	Demonstrate an understanding of risk in a transport function	Level 5	5
255802	Plan transport to meet contractual obligations and service level agreements	Level 5	12
255803	Integrate transport operations into total supply chain solutions	Level 6	8
255804	Establish tariffs in a transport function	Level 5	10
255805	Establish and maintain service level agreements in a transport function	Level 5	8

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
110000	Generate information and reports for internal and external use	Level 4	10
114272	Analyse complaints and reports relating to referred disputes and select appropriate resolution process	Level 5	10
119676	Apply the skills of customer care in a specific work environment	Level 4	4
120127	Demonstrate knowledge and understanding of issues of compliance or non-activity that could result in civil or criminal liability in terms of business law	Level 4	2
14927	Apply problem solving strategies	Level 4	4

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
15219	Develop and implement a strategy and action plans for a team, department or division	Level 5	4
15224	Empower team members through recognising strengths, encouraging participation in decision making and delegating tasks	Level 5	4
15225	Identify and interpret related legislation and its impact on the team, department or division and ensure compliance	Level 5	4
15229	Implement codes of conduct in the team, department or division	Level 5	3
15234	Apply efficient time management to the work of a department/division/section	Level 5	4

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
242685	Demonstrate knowledge of environmental legislation as it impacts on management of risk	Level 4	6
242819	Motivate and Build a Team	Level 4	10
252024	Evaluate current practices against best practice	Level 5	4
252034	Monitor and evaluate team members against performance standards	Level 5	8
252037	Build teams to achieve goals and objectives	Level 5	6

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
117763	Prepare, verify and distribute reports	Level 5	16
10135	Work as a project team member	Level 4	8
10136	Plan, organise and support project meetings and workshops	Level 4	4
119031	Assess and analyse an incident	Level 5	6
119032	Identify and deal with dangerous goods	Level 5	13

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
119033	Implement an Incident Management Plan	Level 5	6
119034	Develop an incident management plan	Level 5	6
119035	Isolate and secure a scene	Level 5	6
119036	Provide support structure	Level 5	5
119037	Establish incident management	Level 5	8

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
119038	Preserve evidence on a scene	Level 5	3
119039	Set up sectors	Level 5	6
119040	Conduct a debriefing meeting	Level 5	8
119043	Establish and manage a joint management team	Level 5	6
13224	Monitor the application of safety, health and environmental protection procedures	Level 4	4

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
13947	Motivate a team	Level 4	6
13951	Demonstrate knowledge and understanding of the Occupational Health and Safety Act 85 of 1993 (OHSA) (as amended) and the responsibilities of management in terms of the Act	Level 4	4
14048	Apply Self Management Concepts	Level 4	3
116787	Plan, monitor and control the financial resources for a small company or business unit	Level 5	10
12432	Use mathematical and statistical techniques effectively	Level 5	20

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
14144	Assessing and using data, and liaising with relevant stakeholders to ensure required resources are in place for a disaster	Level 5	15
114226	Interpret and manage conflicts within the workplace	Level 5	8
12433	Use communication techniques effectively	Level 5	8
14609	Participate in management of conflict	Level 5	4
9224	Implement policies regarding HIV/AIDS in the workplace	Level 5	4

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
252025	Monitor, assess and manage risk	Level 5	8
336702	Analyse and apply management practices within the supply chain	Level 5	10
336706	Establish a competitive supply chain infrastructure	Level 6	10
336708	Facilitate processes to ensure the integration of supply chain information	Level 5	8
336710	Develop and implement supply chain performance management systems	Level 5	10

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
336711	Demonstrate an understanding of the key elements in developing strategies to optimise operational supply	Level 6	8
336712	Outline the philosophy of Supply Chain Management	Level 6	6
336719	Manage relationships between supply chain partners	Level 5	10
113835	Manage logistics operations	Level 4	12
116353	Participate in the design and implementation of municipal supply chain management	Level 6	12

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
119345	Apply principles, regulations and legislation underlying supply chain management in the public sector	Level 5	15
123192	Manage the return of goods	Level 6	2
13945	Describe and apply the management of stock and fixed assets in a business unit	Level 4	2
242857	Demonstrate and apply knowledge of the ethical standards in the Public Sector	Level 4	4
242914	Apply the principles and theories of public sector project management	Level 6	12

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
246750	Control and order stock	Level 4	4
252260	Select and develop service providers for a forwarding operation	Level 5	8
252288	Align logistics activities to achieve competitive advantage	Level 5	15
252291	Demonstrate knowledge and understanding of the legal framework of freight forwarding	Level 5	7
252294	Formulate risk management policies and procedures for international trading companies	Level 5	8

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
252296	Secure and retain new business in the freight forwarding industry	Level 5	8
260077	Conduct initial assessment for strategic sourcing	Level 6	4
260097	Develop a sourcing strategy	Level 6	8
260137	Execute a strategic sourcing strategy	Level 6	6
336701	Demonstrate an understanding of the fundamental principles of the economy	Level 5	8

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
336703	Design a distribution network	Level 6	5
336704	Prepare products for transportation; manage the return of goods and warehousing	Level 5	10
336705	Demonstrate an understanding of the fundamentals of international trade and execute international purchases	Level 6	5
336707	Demonstrate an understanding of the key issues important for compliance with corporate governance principles and social responsibility	Level 5	6
336720	Conduct demand forecasting and develop supply and capacity plans to meet demand	Level 6	8

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
336739	Demonstrate an understanding of the key concepts and elements of strategic supply chain management	Level 6	13
336740	Analyse logistics systems and implement appropriate strategic plans	Level 6	8
336741	Schedule production activities	Level 5	5
336742	Develop and implement optimal inventory strategies	Level 6	8
337061	Demonstrate knowledge and insight into a bid committee system applicable to an Organ of State in South Africa	Level 5	15

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
377896	Administer contracts for goods, works and services in the public sector	Level 5	5
377898	Perform acquisition management activities for public sector supply chain management.	Level 5	11
377901	Perform demand management activities for public sector supply chain management	Level 5	7
252267	Negotiate with suppliers	Level 5	12
335800	Apply professional values and ethics in the operational environment	Level 5	4

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
336709	Evaluate the influences of key components in a supply chain	Level 5	8
336713	Demonstrate an understanding of the supply chain environment	Level 5	10
110234	Provide customer service in a sales and distribution environment	Level 3	7
117833	Handle a crime situation	Level 3	6
242975	Use gangway communication signals to direct ship cargo lifting appliances	Level 3	4

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
242979	Work with temperature controlled stock	Level 3	4
242980	Understand basic ship design, classification in relation to cargo handling	Level 4	12
13936	Outline the legal environment of a selected industry	Level 3	2
14182	Comply with organisation ethics	Level 3	4
244589	Identify causes of stress and techniques to manage it in the workplace	Level 3	2

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
252413	Describe and apply the regulations and documentary requirements which govern international trade	Level 3	8
252415	Identify equipment and infrastructure used in international transport	Level 3	5
252416	Describe and apply the Customs and Excise Act	Level 3	6
252417	Apply geographic principles in mapping a trade route	Level 3	5
252423	Explain the administration of a freight forwarding and clearing operations	Level 3	5

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
252424	Outline the structure of the surface freight forwarding environment	Level 3	4
252427	Outline the structure of the airfreight forwarding environment	Level 3	4
252429	Explain the concept of international trade	Level 3	6
252435	Apply basic invoicing and accounting principles	Level 3	6
252437	Interpret and apply International commercial terms	Level 3	3

Ms Sandy Ndlovu  
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Unit Standard ID	Unit Standard Title	NQF Level	Credits
7175	Provide customer service in a banking environment	Level 3	3
7782	Analyse a business and determine the way it functions	Level 4	3
113829	Operate within a logistics environment	Level 3	10
116218	Explain the planning and scheduling of tasks in a production environment	Level 3	3
116294	Determine manufacturing and assembly material requirements	Level 4	12

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
117897	Maintain stock balances in a distribution centre	Level 3	8
120009	Demonstrate knowledge and understanding of transportation insurance	Level 4	3
120020	Apply knowledge of insurance to the transportation of a consignment of goods	Level 4	3
13234	Apply quality procedures	Level 3	8
242814	Identify and explain the core and support functions of an organisation	Level 3	6

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
242986	Accept and process dangerous goods for transportation by air	Level 4	6
242987	Identify, pack, mark and label dangerous goods for transportation by air	Level 4	2
242991	Facilitate the forwarding and clearing of dangerous goods for transportation	Level 4	4
242996	Handle dangerous goods during warehousing and storage	Level 4	4
243804	Replenish stock in a retail business	Level 3	12

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
244504	Describe and explain the principles of logistics support in a specific context	Level 3	6
252411	Generate invoices, credit notes and landed costings	Level 3	3
252414	Calculate customs values	Level 3	7
252418	Perform processes and procedures required for the administration of export transactions	Level 3	6
252428	Secure cargo for airfreight	Level 3	6

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
252430	Explain and identify sea freight carriers and agents	Level 3	4
252431	Facilitate airfreight clearance and delivery	Level 3	5
252432	Perform processes and procedures required for the administration of import transactions	Level 3	6
252433	Document and handle export surface general non-hazardous cargo	Level 3	6
252434	Classify commodities according to customs tariff	Level 3	8

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
252436	Document and handle export airfreight general non-hazardous cargo	Level 3	6
252438	Apply groupage processes and procedures to cargo imported by surface	Level 3	5
252439	Handle cargo for import and export	Level 3	6
252440	Carry out intermodal surface costings	Level 3	5
258220	Address customer requests and queries in a Distribution Centre	Level 3	6

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
113924	Apply basic business ethics in a work environment	Level 2	2
114974	Apply the basic skills of customer service	Level 2	2
116932	Operate a personal computer system	Level 1	3
116945	Use electronic mail to send and receive messages	Level 2	2
119668	Manage business operations	Level 2	8

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
13918	Manage time and the work process in a business environment	Level 3	4
252372	Demonstrate an understanding of the concepts underlying importing and exporting	Level 2	9
252373	Apply basic concepts of cargo care	Level 2	7
252374	Demonstrate an understanding of security and confidentiality awareness procedures	Level 2	3
252375	Apply knowledge of basic geographical principles	Level 2	7

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
252380	Explain transport principles used in international trade	Level 2	7
252383	Demonstrate an understanding of marine insurance concepts	Level 2	6
252385	Explain special requirements for documenting and transporting dangerous goods	Level 2	5
252386	Carry out routine freight forwarding processes and procedures	Level 2	12
110077	Prepare for freight transportation	Level 1	4

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
114891	Count stock for a stock-take	Level 2	5
114950	Apply ways of leading in different situations	Level 2	3
116527	Demonstrate knowledge pertaining to basic health and safety principles in and around a workplace	Level 1	2
117898	Move, pack and maintain stock in a distribution centre/warehouse	Level 2	12
117899	Pick stock in a distribution centre/warehouse	Level 2	12

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
117901	Receive stock in a DC/Warehouse	Level 3	15
119231	Identify the method for removing household items from packaging	Level 1	4
123262	Load general freight	Level 2	6
13961	Demonstrate Knowledge and Use of Hand Operated Fire Fighting Equipment	Level 2	4
14344	Demonstrate an understanding of a selected business environment	Level 2	10

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
14353	Conduct basic financial transactions	Level 2	3
252376	Handle perishable cargo	Level 2	6
119454	Maintain and adapt oral/signed communication	Level 2	5
119456	Write/present for a defined context	Level 2	5
119460	Use language and communication in occupational learning programmes	Level 2	5

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
119463	Access and use information from texts	Level 2	5
7469	Use mathematics to investigate and monitor the financial aspects of personal and community life	Level 2	2
7480	Demonstrate understanding of rational and irrational numbers and number systems	Level 2	3
9007	Work with a range of patterns and functions and solve problems	Level 2	5
9008	Identify, describe, compare, classify, explore shape and motion in 2-and 3-dimensional shapes in different contexts	Level 2	3

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Unit Standard ID	Unit Standard Title	NQF Level	Credits
9009	Apply basic knowledge of statistics and probability to influence the use of data and procedures in order to investigate life related problems	Level 2	3

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